

Class Policy

Bookings

- You may book by person, mail or by phone, however bookings will only be held for 1 week to allow you time to pay your deposit, after that your spot will be offered to another person. It is assumed that the Class Policy has been read and accepted when you enroll in a class.

Deposits

- Deposits may be made by credit card over the phone when booking, or in person (cash or credit card), or you can post us a cheque.
- A deposit of 50% (or the class fee if it is less than \$30) is required when booking.
- Deposits are Non Refundable unless we cancel the class.

Fees

- Balance of fees must be paid 2 weeks before the commencement of class, otherwise your spot will be forfeited.
- Fees are non refundable, and will only be refunded if we cancel the class.

Absences

- No make up classes are possible. If you do not attend for whatever reason your class will be "lost".
- Please advise us if you are discontinuing a class, or will be absent from a class. Due to the high demand for classes, students who fail to contact us of non attendance for more than three classes in a row, will lose their class spot.

Cancellations

- All classes must have a minimum number of students before they go ahead. If there are insufficient numbers we will cancel a class. This decision is made approximately 2 weeks before the commencement date of the class. If we cancel a class your deposit and fees will be refunded.

Casual Vacancies

- From time to time we have a scheduled absence from an ongoing class. These are offered to students as a "casual vacancy". Students using Casual Vacancies need to ring the store on the day of the class to secure a place. No advance bookings are accepted. Casual students rates will be the normal class fee plus 25%.

Payment Plans

- **Please enquire at the time of booking should you need to have a payment plan.**

Conflict of Interest

- Acceptance of enrolments is at the discretion of the store owner. Failure to disclose information such as employment by the
- student enrolling by a business competitor will result in expulsion of the student with no refund given.

Children

- Children may not accompany students to class under any circumstance.